

MAYWOOD PUBLIC LIBRARY

Minutes of Board of Trustees
Regular Meeting, Sept. 18, 2024

A regular meeting of the Board of Trustees of the Maywood Public Library was held on September 18, 2024, in the Hackbarth Auditorium of the James and Pauline Hackbarth Free Public Library of Maywood.

In accordance with the requirements of the Sunshine Law of the State of New Jersey, the area Newspapers have been properly notified of this meeting.

President Stathis called the meeting to order at 6:10 PM.

The following were present:

Trustees: M. Stathis, E. Engel, R. Steutz, A. Sabatini, N. Jengo, K. Smith
Library Director: Caitlin Hull
Council Liaison: J. DeMuro
Superintendent Appointee: Lynn Soriano
Lawyer for the Library: William Rupp

The following were absent:

Trustee: B. Dugan
Mayor: R. Bolan

Minutes

Motion to accept the minutes of the August 7, 2024 meeting moved by Stathis, seconded by Steutz

All in favor. Motion carried.

Public Portion

None

Correspondence - None

Director's Report

1. Successful Summer Reading Program with over 100 children participating.
2. Library will offer spider plants at the Green Fair in the Park to entice new membership and advertise the various programs offered by the library.

3. BCCLS Passport Program was discussed where participants visit other libraries to acquire a passport stamp and enter a raffle.
4. New chairs arrived
5. Painting is scheduled for Sept. 20 for the auditorium
6. Carpet for the auditorium is scheduled to arrive in November
7. Sublimation printer will be added to the Maker Space

Finance Report,

Bill List for August 2024

Hackbarth: 13 items amounting to \$34,192.39.

Moved to accept by Sabatini, seconded by Smith.

All in favor. Motion carried.

Prestige: 24 items amounting to \$11,749.13.

Moved to accept by Sabatini, seconded by Steutz.

All in favor. Motion carried.

Construction: 1 item amounting to \$1,031.89

Moved to accept by Sabatini, seconded by Smith.

All in favor. Motion carried.

Motion was made by Stathis to to hold funds payable to Caminiti Associates up to \$1,031.89. Seconded by Steutz. All in favor. Motion carried.

Motion to approve up to \$3,900 for trim work by NJ General Construction, moved by Sabatini, seconded by Smith. All in favor. Motion carried.

Profit and Loss statements accepted as presented.

Construction Report

Lawyer, William Rupp, took over the meeting to discuss further the claim by the construction company. According to Rupp the parties concerned have been unable to sit down and discuss the situation. Architect has not responded to any calls or emails. The architect also has a claim for additional work beyond the base contract and delays to changes in the original architectural plan. The architect will reduce the remainder of the claim to \$32,000. Rupp advised to settle the claim with the provision that the architect helps to settle the construction claim. The settlement will be paid subject to the completion of the punch list. The major problem to be fixed is the wood on the stadium stairs/seats.

There has been no response from the construction company to resolve this issue. All sides need to discuss and come to an agreement on the claims (payment and reduction) in order to move on the punch list. Stathis will contact the architect and discuss the situation again. There is a remainder of \$124,00.00 in the construction fund and \$50,000.00 in the capital fund. The Hackbarth Foundation is aware of the situation

Committee Reports - None

Old Business - None

New Business

-Director Hull will draft a letter to MAS students and parents introducing the new Young Adult Center. The letter will be distributed in school.

-The gates of the library will continue to be locked from 2:30-3:15 each school day. On early dismissal days the gates will be locked one half hour prior to dismissal. A sign will be attached to the gates indicating the phone number to be called if a handicapped person needs to enter the parking lot. However, closing of the gates will be delayed until the front gate post is replaced by the DPW.

- Stathis made a motion to change the meeting time of the Library Board to 6:15 on the following meeting days: October 16, November 20, and December 18. Stuetz seconded the motion. All in favor. Motion passed

Stathis moved to adjourn at 7:21PM, seconded by Engel. All in favor. Motion carried.

Respectfully submitted,
Eileen Engel, Vice-President