

A regular meeting of the Board of Trustees of the Maywood Public Library was held on March 20, 2024, in the Trinka room at the Library.

In accordance with the requirements of the Sunshine Law of the State of New Jersey, the area newspapers have been properly notified of this meeting.

President Stathis called the meeting to order at 6:05 PM.

The following were present:

Trustees: B. Dugan, A. Sabatini, E. Engel, N. Jengo, R. Stuetz

Library Director: C. Hull

Superintendent Appointee: Lynn Soriano

Board Attorney: Bill Rupp

The following were absent:

Trustees: M. Stathis, E. Pope

Mayor: R. Bolan

Council Liaison: J. DeMuro

New Business:

Motion to go out of order for Attorney Rupp to speak first. Motion carried.

	Stathis	Engel	Pope	Dugan	Jengo	Sabatini	Stuetz	DeMuro	Soriano
Vote		Yes	Yes	Yes	Yes	Yes	Yes		Yes

Director Hull and Attorney Rupp met with the architect to review outstanding and punch list items from the builder.

There are a number of items that the contractor didn't do at all or didn't do as planned. Attorney Rupp sent an updated settlement number for credit due (\$66, 032.66), but they protested and threatened to sue. Attorney Rupp would like to speak with the contractor's attorney and offer a lower settlement number (\$30, 000). That attorney is away until March 21st.

Motion to authorize Attorney Rupp to contact the contractor's attorney to extend an offer of settlement of at least \$30, 000 credit, seconded by Sabatini. Motion carried.

	Stathis	Engel	Pope	Dugan	Jengo	Sabatini	Stuetz	DeMuro	Soriano
Vote		Yes	Yes	Yes	Yes	Yes	Yes		Yes

The next issue to resolve is the items in the punch list, some of which are relatively minor to do/repair (ex. sloppy tack strips, moving a floor box cover, damaged doors).

However, the cracking and splitting of the wood floor in the amphitheater and the gap between the riser and the backing are essential. The contractor has asked for 5 days to fix the wood but won't say what that fix is.

Payment / resolution is dependent on punchlist items being completed.

Finally, there was discussion of the architect fees, which are significantly higher than originally contracted. The discrepancy stems from the date of “substantial completion” and whether the architect should be charging us hourly since 9/23/2023.

The board agreed that we should ask Peter Caminiti to go over the change orders to see what changes are related to architectural issues and which are related to other issues.

Minutes

Motion to accept the minutes of the February 21, 2024, moved by Jengo, seconded by Engel.

Motion carried.

	Stathis	Engel	Pope	Dugan	Jengo	Sabatini	Stuetz	DeMuro	Soriano
Vote		Yes	Yes	Yes	Yes	Yes	Yes		Yes

Public Portion - none

Friends Report

The Friends had 2 meetings on the 2nd Monday of March - 2 new people came to the day meeting. There will be another meeting in April on the 2nd Tuesday at 1PM.

April is National Poetry Month. They are considering having an Open Mic Night in the auditorium for people to read their favorite poems. They may also hold a Saturday event for families in the Maker Space - participants could print out and illustrate their favorite poem which could be displayed around the library.

Correspondence - none

Director’s Report

1) Wednesday movies (at 11:00am) have been successful. The space holds 25 and the library owns 12 cushions. There was a suggestion to advertise to the Senior Clubs as they may want to attend.

2) Danielle joined us to give the kids’ reaction to the renovation. They are so happy that the space was created for them!

Attendance has increased, and kids are staying longer. Their behavior is better, and they are very respectful of the space.

We are hosting 12-20 kids daily: 30-40 4th-6th graders downstairs, 11 7th, 8th graders and some highschoolers, and 3-4 families.

February 2024 Bill List

a) Prestige: 21 items amounting to \$13, 010.98

Moved to accept by Engel, seconded by Stuetz. Motion carried.

	Stathis	Engel	Pope	Dugan	Jengo	Sabatini	Stuetz	DeMuro	Soriano
Vote		Yes	Yes	Yes	Yes	Yes	Yes		Yes

b) Hackbarth: 10 items amounting to \$13, 158.03

Moved to accept by Stuetz, seconded by Jengo. Motion carried.

	Stathis	Engel	Pope	Dugan	Jengo	Sabatini	Stuetz	DeMuro	Soriano
Vote		Yes	Yes	Yes	Yes	Yes	Yes		Yes

c) Construction: 2 items amounting to \$22, 798.86

Moved to accept by Sabatini, second by Jengo. Motion carried.

	Stathis	Engel	Pope	Dugan	Jengo	Sabatini	Stuetz	DeMuro	Soriano
Vote		Yes	Yes	Yes	Yes	Yes	Yes		Yes

Amount includes payments to: BHC Architects LLC (\$19, 185.46) and Krueger International Inc (\$3613.40).

Committee Reports - none

Old Business

1) Motion to adopt the new Children’s Room Policy made by Sabatini, second by Jengo. Motion carried.

	Stathis	Engel	Pope	Dugan	Jengo	Sabatini	Stuetz	DeMuro	Soriano
Vote		Yes	Yes	Yes	Yes	Yes	Yes		Yes

2) Motion to order 750 library cards with the new design made by Sabatini, second by Jengo. Motion carried.

	Stathis	Engel	Pope	Dugan	Jengo	Sabatini	Stuetz	DeMuro	Soriano
Vote		Yes	Yes	Yes	Yes	Yes	Yes		Yes

The card will be free if it’s a new membership card and \$3 if it’s a replacement card.

New Business

a) A 2-year-old girl fell and split her lip on a chair. The security video was shared with her family, and they were satisfied it was an accident.

b) The group 1st Amendment Audit is a group of citizens who want to promote transparency in government. They have been challenging libraries’ policy of photo and/or video recording in the library and recording responses.

Because of this, Director Hull (with input from Attorney Rupp) updated the Code of Conduct to include “no photographing or videotaping patrons or staff without their consent”.

Motion to adopt the updated Code of Conduct (with corrections as given to Director Hull) made by Jengo, second by Engel.

	Stathis	Engel	Pope	Dugan	Jengo	Sabatini	Stuetz	DeMuro	Soriano
Vote		Yes	Yes	Yes	Yes	Yes	Yes		Yes

c) Director Hull got a quote of \$600 from Blinds to Go for blinds for both the door and the window in the director's office.

She also got a quote for blinds for the amphitheater for \$1700. This will be only the lower section and will be both blackout and motorized (with a remote). This quote will be larger if the installation requires scaffolding and electrical.

Motion to authorize Director Hull to pay for the amphitheater blinds up to \$2500 made by Engel, second by Stuetz. Motion carried.

	Stathis	Engel	Pope	Dugan	Jengo	Sabatini	Stuetz	DeMuro	Soriano
Vote		Yes	Yes	Yes	Yes	Yes	Yes		Yes

Sabatini moved to adjourn at 7:54 PM, seconded by Stuetz. Motion carried unanimously. Meeting adjourned.

Respectfully submitted,
Bina Dugan, Secretary