

A regular meeting of the Board of Trustees of the Maywood Public Library was held on October 17, 2018 in the Hackbarth Auditorium in the Library.

In accordance with the requirements of the Sunshine Law of the State of New Jersey, the area newspapers have been properly notified of this meeting.

President Lapin called the meeting to order at 6:37 PM.

The following were present:

Trustees: L. Lapin, T. Valentine, M. Stathis, E. Pope
Library Director: Caitlin Hull
Council Liaison: M. Gervino

The following were absent:

Trustees: M. Matos-Rowe, E. Engel
Chairman Emeritus: H. Bloom
Mayor Adrian Febre
School Superintendent Liaison: D. Cicarelli

MINUTES

Motion to accept the minutes of the September meeting moved by Pope and seconded by Stathis.
Motion carried.

PUBLIC PORTION

No public present.

CORRESPONDENCE

None.

DIRECTOR'S REPORT

Director Hull reported on professional development, building issues, Hackbarth updates, BCCLS budget and updates, community outreach and adult and youth programs.

FINANCE REPORT

Bill List

Hackbarth: 15 items amounting to \$4,375.89
Moved to accept by Pope, seconded by Gervino.

Motion carried.

Prestige: 10 items for \$8,925.14
Moved to accept by Pope, seconded by Valentine.
Motion carried.

Profit and Loss statements accepted as presented.

COMMITTEE REPORTS

- Policy Committee:

The Policy Committee met prior to the Board meeting to discuss the Paid Sick Leave Policy and the updates required for compliance with The New Jersey Paid Sick Leave Law.

OLD BUSINESS

- Policies:

- Snack Policy:

Director Hull reported that the new snack policy is working well.

- Paid Sick Leave Policy:

The Paid Sick Leave Policy must be updated to comply with The New Jersey Paid Sick Leave Law. The Policy Committee met prior to the Board meeting to discuss the policy and the updates required for compliance. Director Hull reviewed with the Board what was discussed at the Policy Committee meeting. The Board agreed to vote on an updated policy at the November Board meeting.

- BCCLS Delivery:

Director Hull reviewed the findings of the BCCLS Task Force regarding delivery service for BCCLS libraries.

- November Meeting:

The next Library Board meeting will be held on November 14th due to the Thanksgiving holiday.

- Banking Issues:

Director Hull provided an update regarding banking issues. The Library will switch accounts to TD Bank in the near future.

- DVD Box:

Director Hull will look into the cost of replacing the DVD box as the current one is leaking water.

NEW BUSINESS

- Hackbarth Meeting:

The Hackbarth meeting will take place on November 7th. Director Hull reviewed what will be presented at the meeting.

ADJOURNMENT

Lapin moved to adjourn at 7:46 PM, seconded by Mathis. Motion Carried. Meeting adjourned.

Respectfully submitted,

Tammy Valentine, Secretary