

A regular meeting of the Board of Trustees of the Maywood Public Library was held on November 14, 2018 in the Hackbarth Auditorium in the Library.

In accordance with the requirements of the Sunshine Law of the State of New Jersey, the area newspapers have been properly notified of this meeting.

Vice-President Stathis called the meeting to order at 6:36 PM.

The following were present:

Trustees: T. Valentine, M. Stathis, M. Matos-Rowe, E. Engel, E. Pope
Library Director: Caitlin Hull

The following were absent:

Trustees: L. Lapin
Chairman Emeritus: H. Bloom
Mayor Adrian Febre
Council Liaison: M. Gervino
School Superintendent Liaison: D. Cicarelli

MINUTES

Motion to accept the minutes of the October meeting moved by Pope and seconded by Engel. Motion carried.

PUBLIC PORTION

No public present.

CORRESPONDENCE

Director Hull received two (2) thank you letters (one via mail and one via email) regarding the Halloween program featuring Michele LaRue.

DIRECTOR'S REPORT

Director Hull reported on professional development, building issues, Hackbarth updates, BCCLS budget and updates, community outreach and adult and youth programs.

FINANCE REPORT

Bill List

Hackbarth: 12 items amounting to \$1,970.26

Moved to accept by Matos-Rowe, seconded by Pope.
Motion carried.

Prestige: 20 items for \$9,021.77
Moved to accept by Valentine, seconded by Engel.
Motion carried.

Profit and Loss statements accepted as presented.

COMMITTEE REPORTS

None.

OLD BUSINESS

a. Banking Issues:

Director Hull advised that TD Bank was unable to provide for the Library's needs. In addition, issues with SB One have been resolved. Therefore, the Board made a motion to remain with SB One since issues have been resolved. Moved by Stathis. Seconded by Pope. Motion carried.

b. Paid Sick Leave Policy:

The Board approved the updated Paid Time Off (Vacation and Sick Pay) policy. Moved by Valentine. Seconded by Pope. Motion carried.

NEW BUSINESS

a. 2019 Holiday Schedule:

The Board approved the 2019 Holiday Schedule. Moved by Valentine. Seconded by Stathis. Motion carried.

b. Floor Cleaning:

The Board made a motion to approve a deep cleaning and sanitizing of the Library by Zimick Bros. Cleaning Service, Inc. Moved by Pope. Seconded by Matos-Rowe. Motion carried.

c. Hackbarth Recap:

The Hackbarth meeting took place on November 7th. Director Hull provided a recap of the meeting to the Board of Trustees.

ADJOURNMENT

Valentine moved to adjourn at 7:32 PM, seconded by Engel. Motion Carried. Meeting adjourned.

Respectfully submitted,

Tammy Valentine, Secretary