

A regular meeting of the Board of Trustees of the Maywood Public Library was held on December 19, 2018 in the Hackbarth Auditorium in the Library.

In accordance with the requirements of the Sunshine Law of the State of New Jersey, the area newspapers have been properly notified of this meeting.

President Lapin called the meeting to order at 6:40 PM.

The following were present:

Trustees: L. Lapin, T. Valentine, M. Matos-Rowe, E. Engel, E. Pope
Mayor Adrian Febre
Library Director: Caitlin Hull

The following were absent:

Trustees: M. Stathis
Chairman Emeritus: H. Bloom
Council Liaison: M. Gervino
School Superintendent Liaison: D. Cicarelli

MINUTES

Motion to accept the minutes of the November meeting moved by Pope and seconded by Engel.
Motion carried.

PUBLIC PORTION

No public present.

CORRESPONDENCE

Director Hull received the following two (2) letters:

- A letter of resignation from Adaria Armstrong; found full time work.
- A letter of resignation from Kathy Zalenski; retiring.

DIRECTOR'S REPORT

Director Hull reported building issues, Hackbarth updates, BCCLS updates, community outreach and adult and youth programs.

FINANCE REPORT

Bill List

Hackbarth: 12 items amounting to \$3,795.61
Moved to accept by Valentine, seconded by Pope.
Motion carried.

Prestige: 19 items for \$8,934.28
Moved to accept by Matos-Rowe, seconded by Febre.
Motion carried.

Profit and Loss statements accepted as presented.

COMMITTEE REPORTS

None.

OLD BUSINESS

None.

NEW BUSINESS

A. Capital Plan Resolution

The Board made a motion to approve the Resolution Establishing Capital Expense Plan and Reserving Funds from the 2018 budget in the amount of \$15,000. Moved by Valentine, seconded by Lapin. Motion carried.

B. Architect Bill

The Board reviewed the latest invoice from the architect.

C. BCCLS Overdrive Advantage

The Board made a motion to give Director Hull the authority to spend up to \$5,000 in order to join the BCCLS Overdrive Advantage. Moved by Febre, seconded by Pope. Motion carried.

ADJOURNMENT

Lapin moved to adjourn at 8:00 PM, seconded by Febre. Motion Carried. Meeting adjourned.

Respectfully submitted,

Tammy Valentine, Secretary