

Meeting, May 16, 2018

A regular meeting of the Board of Trustees of the Maywood Public Library was held on May 16, 2018 in the Hackbarth Auditorium in the Library.

In accordance with the requirements of the Sunshine Law of the State of New Jersey, the area newspapers have been properly notified of this meeting.

President Lapin called the meeting to order at 6:35 PM.

The following were present:

Trustees: L. Lapin, T. Valentine, E. Engel, M. Matos-Rowe

Council Liaison: M. Gervino

Library Director: Caitlin Hull

The following were absent:

Trustees: M. Stathis, E. Pope

Chairman Emeritus: H. Bloom

Mayor Adrian Febre

School Superintendent Liaison: D. Cicarelli

MINUTES

Motion to accept the minutes of the April meeting moved by Matos-Rowe and seconded by Engel. Motion carried.

PUBLIC PORTION

No public present.

CORRESPONDENCE

Director Hull received a thank you letter from Betty Fetzer of Maywood's Historical Advisory Committee.

DIRECTOR'S REPORT

Director Hull reported on staff evaluations, the 2018 Summer Reading Program, the Hackbarth Foundation meeting, the status of the statewide delivery service for BCCLS libraries, community outreach and adult and youth programs.

FINANCE REPORT

Bill List

Hackbarth: 17 items amounting to \$7,228.30
Moved to accept by Matos-Rowe, seconded by Valentine.
Motion carried.

Prestige: 16 items for \$5,771.27
Moved to accept by Matos-Rowe, seconded by Valentine.
Motion carried.

Profit and Loss statements accepted as presented.

COMMITTEE REPORTS

None.

OLD BUSINESS

a. Website:

Director Hull advised that she has retained the services of CCS (Coban Computer Solutions) after receiving very positive recommendations from both Allendale and West Caldwell library directors. The project is currently in the design phase.

NEW BUSINESS

a. Hackbarth Meeting Recap:

The Hackbarth Semi-Annual meeting took place on April 25th. Director Hull provided a recap of the meeting to the Board of Trustees.

b. Staff Evaluations:

The Board approved a 2% salary increase for all part-time staff members retroactive to January 2018.
Moved to accept by Matos-Rowe, seconded by Lapin. Motion carried.

c. Director Evaluation Form:

CLOSED SESSION:

The Board moved to a closed session as per the Open Public Meetings Act to discuss the Director Evaluation Form.

Lapin moved to close the meeting, Engel seconded. Motion carried.

The meeting closed at 7:05 PM.

Valentine moved to end the closed session, Matos-Rowe seconded. Motion carried. The closed session ended at 7:20 PM.

ADJOURNMENT

Matos-Rowe moved to adjourn at 7:23 PM, seconded by Valentine. Motion Carried. Meeting adjourned.

Respectfully submitted,

Tammy Valentine, Secretary