

A regular meeting of the Board of Trustees of the Maywood Public Library was held on July 18, 2018 in the Hackbarth Auditorium in the Library.

In accordance with the requirements of the Sunshine Law of the State of New Jersey, the area newspapers have been properly notified of this meeting.

President Lapin called the meeting to order at 6:05 PM.

The following were present:

Trustees: L. Lapin, M. Stathis, T. Valentine, M. Matos-Rowe
Mayor Adrian Febre
School Superintendent Liaison: D. Cicarelli
Library Director: Caitlin Hull

The following were absent:

Trustees: E. Pope, E. Engel
Chairman Emeritus: H. Bloom
Council Liaison: M. Gervino

MINUTES

Motion to accept the minutes of the June meeting moved by Stathis and seconded by Matos-Rowe. Motion carried.

PUBLIC PORTION

No public present.

CORRESPONDENCE

Director Hull received an invoice from Awesome Library Services in connection with our domain name. The invoice will be submitted to the Board Attorney for review.

DIRECTOR'S REPORT

Director Hull reported on the 2018 Summer Reading Program, Hackbarth updates, promoting Hoopla, building issues, BCCLS updates, community outreach and adult and youth programs.

FINANCE REPORT

Bill List

Hackbarth: 3 items amounting to \$449.93

Moved to accept by Valentine, seconded by Matos-Rowe.
Motion carried.

Prestige: 7 items for \$1,868.30
Moved to accept by Lapin, seconded by Matos-Rowe.
Motion carried.

Profit and Loss statements accepted as presented.

COMMITTEE REPORTS

- Renovation Project Update:

On July 2nd, a walk-thru of the Library took place including the architect and the engineer which included a review of the Library's drainage system. Next Monday, the Committee will meet with the architect to finalize drawings.

OLD BUSINESS

- State Library Construction Bond:

The Board reviewed a handout regarding the Library Construction Bond Act.

NEW BUSINESS

- Banking Issues:

Director Hull reported having issues accessing the Library's accounts at SB One (formerly Community Bank). Ms. Lapin will work with Director Hull and SB One to rectify the problem.

- Director Evaluation

CLOSED SESSION:

The Board moved to a closed session as per the Open Public Meetings Act to discuss the Library Director's evaluation.

Lapin moved to close the meeting, Febre seconded. Motion carried.

The meeting closed at 6:35 PM.

Stathis moved to end the closed session, Cicarelli seconded. Motion carried. The closed session ended at 6:47 PM.

OPEN SESSION:

The Board approved a \$1,720.00 salary increase to \$80,000 retroactive to June 8, 2018 for the Library Director. Moved to accept by Matos-Rowe, seconded by Valentine. Motion carried.

ADJOURNMENT

Matos-Rowe moved to adjourn at 6:50 PM, seconded by Febre. Motion Carried. Meeting adjourned.

Respectfully submitted,

Tammy Valentine, Secretary